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(Name, Surname, date of birth, phone number, address, e-mail)

To the Rector of Vilnius Gediminas Technical University

**APPLICATION FOR A CERTIFICATE**

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Vilnius

Please issue a certificate and/or certify the following documents (underline the necessary ones):

* Certificate of Study Completion in English (it indicates the study period, the place of study, study program and specialization, degree and when it was awarded, and what diploma was issued);
* To fill in the form of study completion in English from a foreign institution;
* To certify that the copy of the diploma and/or diploma supplement is a true copy (in English);
* Transcript of Records in English (it indicates the subjects studied, ECTS credits, contact hours and evaluation, and a description of the institutional grading system);
* Confirmation of Completed Study Courses with module descriptions in English for graduates;
* Confirmation of Completed Study Courses with module descriptions in English for withdrawn students;
* Certificate of Study for withdrawn students in English. It indicates the study period, the place of study, programme and specialization, subjects studied, their grades and credits;
* Supplementary certificate;
* Sending documents by registered mail to the foreign institution by post (the envelope is sealed, certified, and sent from the VGTU Document Management Office).

Year of graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty (institute, centre): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Study programme (specialty): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(Name, Surname, and signature)